

Teaching Assistant (TA) Evaluation Form

It is the responsibility of the TA to arrange a TA evaluation meeting with the course director(s) upon the completion of the TA assignment. This form should be returned to the Graduate School Office following the evaluation meeting. The Graduate School will keep a copy of this form in the Graduate Student's file for future reference.

Course Name _____ Semester/Year _____ No. of credits _____

Course Director Name _____
Signature _____

Teaching Assistant Name _____
Signature _____

Evaluation of the TA Performance:

1. Knowledge of the course material

Excellent Very Good Good Average Poor N/A

2. Performance during review sessions

Excellent Very Good Good Average Poor N/A

3. Ability to grade homework and exam problems accurately and in a timely manner

Excellent Very Good Good Average Poor N/A

4. Availability to students

Excellent Very Good Good Average Poor N/A

5. Management of the course logistics, including
Preparation of solutions to homework and exam problems
Photocopying of course materials
Maintenance of the course web site

Excellent Very Good Good Average Poor N/A

6. Ability to communicate student concerns to the course director

Excellent Very Good Good Average Poor N/A

7. Communication and personal skills when interacting with students

Excellent Very Good Good Average Poor N/A

8. Overall TA performance

Excellent Very Good Good Average Poor N/A